



**Great Peninsula Conservancy
Internship Opportunity**

Communications Internship/Volunteer

Purpose: Communication with the general public and our members is critical to accomplishing the Conservancy's mission. Through communication efforts we will increase public awareness of the need for and benefits of protecting the lands and waters of our region; and increase awareness of how the Conservancy can help individuals, companies and communities to take action to protect our regional landscapes. Ultimately we strive to inspire individuals to take action to join us in protecting our lands and waters for generations to come.

Responsibilities:

- Develop/implement system to organize photos and graphics
- Develop/implement outreach file system to organize clippings and articles
- Assemble a history of the organization
- Upgrade display
- Investigate video production
- Landowner stories project – conduct interviews, write stories, create fact sheets, investigate booklet/display/video.
- Create landowner resource files – collect information on various programs, assemble files, and create factsheets.

Time Frame: ASAP

Length of commitment: 3-6 months

Estimated weekly/total hours: to be determined

Schedule: weekdays

Worksite: GPC office and offsite

Qualifications:

- Excellent writing and communication skills
- Familiarity with Microsoft Office software
- Reliability and commitment
- Attention to detail and organization
- Strong written and verbal communication skills.
- Ability to work independently
- Must have own transportation
- A passion for the protection of open spaces

Benefits:

- Mileage reimbursement for local travel
- Learn firsthand how a nonprofit land trust operates
- Contributing to the success of the Conservancy conservation work.

Supervisor: Director of Development and Outreach

If interested in this internship/volunteer opportunity, please contact Great Peninsula Conservancy at (360) 373-3500, toll free (866) 373-3504 or via email at info@greatpeninsula.org.